Most people don’t have any idea what goes into planning a Sunday service and carrying it out. Many of you have been in a worship service and you’ve helped to craft a service from start to finish, but did you ever think about the small details that need to be remembered before the service starts? Probably not! Where do the candles come from? Who puts out the hymnals? How do the microphones get turned on? What do you say when people walk through the door for the first time? The list of things to do is pretty long, but many people help out every Sunday. This year you are going to be an important part of making a Sunday worship run smoothly because you are a Sanctuary Keeper.

**Sanctuary** ˈsaNGk(t)SHəˌwerē/ noun
1. a place of refuge or safety.
2. "people automatically sought a sanctuary in time of trouble"

synonyms: refuge, haven, harbor, port in a storm, oasis, shelter, retreat, hideaway, hideout

**Keeper** ˈkēpər/ noun
1. a person who manages or looks after something or someone.

synonyms: guardian, custodian, curator, administrator, overseer, steward, caretaker

**Congregation** ˌkäNGgrəˌgäSH(ə)n/ noun
1. a group of people assembled for religious worship.

synonyms: parishioners, parish, churchgoers, flock, faithful, followers, believers, fellowship, communicants, laity, brethren, membership;

**Worship** and inspiration remind us what matters most in life, and are central to Unitarian Universalist faith and practice. Both as individuals and as communities, they give us opportunities to go deeper with the biggest questions of meaning, purpose and possibility.
Sanctuary Keeper Roles

**Greeter** - Greet people as they come through the door and hand them an Order of Service (the Sunday Service program). Be ready to answer questions like, Where is the bathroom? How long does the service last? Where do the children go? Where do I hang my coat?

**Sanctuary Keeper** -
Set up and take down sound system
Place hymnals on seats
Set up and take down chalis table - candles, matches, flowers

**Opening Words and/or Chalice Lighter** -
Practice saying the words Rev. Steve gives you or maybe even find your own. If you need to find your own, try to find words that go with the theme for the morning.

**Usher** - Collects the money that either goes to the UUSA or on Dedicated Offering Sundays, towards a good cause.

**Sanctuary Clean-Up** - When the service is finished put away all of the hymnals, recycle the order of service papers, pick up lost and found items and straighten chairs.

Sanctuary Keeper Scheduling

One Sunday a month you will meet in Classroom A at 9:45 to receive your assignment. You will rotate through the different jobs and depending on the number of youth and each of you will have one or more job per Sunday. Don’t be nervous, you will be working with adults from the congregation who have signed up to do the same job for that Sunday. This will be a good way for you to get to know people in the congregation.

Why are Sanctuary Keepers (you) essential?

Unitarian Universalists believe in the power and importance of community inside and outside of our UUSA walls. The UUSA relies on members’ and friends’ talents, time and dedication and you are part of this community. By taking part in the organization of Sunday services you will come to better understand yourself, the worship process, the congregation and hopefully the experience will help you better understand what it means to be a Unitarian Universalist.
The UUSA thanks YoUU