

UNITARIAN UNIVERSALIST SOCIETY OF AMHERST  
Budget Summary

**Fiscal Year 2023-2024**

Revision Date: 2/28/2023

Approved Budget • Proposed Budget

**FY2023-2024**

**INCOME**

PLEDGE INCOME 180,000.00 180,000.00 0.00% Not yet adjusted from FYE 23

Special pledge (e.g. matc:hing)

20,000.00 -100.00% Not included as uncertain

**TOTAL PLEDGE INCOME**

**200,000.00 180,000.00**

**OTHER CONTRIBUTIONS**

10,500.00 10,500.00

Plate Contributions Gifts

3,000.00 3,000.00

Dedicated Offerings

10,500.00 10,500.00

**Total Contributions**

**24,000.00 24,000.00**

**RENTAL INCOME**

15,500.00 8,000.00

Long Term Rentals Short Term Rentals

6,500.00 4,000.00

**House Manager Wages**

**(1,000.00) (1,000.00)**

Parking Lot Rental

5,100.00 5,000.00

**Total Rental Income**

**26,100.00 16,000.00**

**FUNDRAISING**

Congregational Breakfasts Congr. Breakfasts -

0.00 0.00

Exp Emily Dickinson Weekend

0.00 0.00

Emily Dickinson Expense Grocery Card Income

0.00 0.00

Grocery Cards - Cost of Inv

0.00 0.00

Service Auction Service Auction - Exp Art

0.00 0.00

Auction

0.00 0.00

Art Auction Expense Fund Raiser-general

0.00 0.00

Fund Raiser Expense Tag Sale

0.00 0.00

Tag Sale Expense

0.00 0.00

Homestay Homestay - Exp

0.00 0.00

Other Fundraising: Winter Revelry

12,000.00 10,000.00

**Total Fundraising**

**(300.00) (30000)**

0.00 0.00

0.00 0.00

0.00 0.00

0.00 0.00

0.00 0.00

**11,700.00 9,700.00**

Income from SREC's

4,000.00 4,000.00

0.00%

Income from Gen'l Endowment

7,200.00 8,400.00

16.67% Estimated at \$2,100 per quarter based on recent activity

Interest/Gain on Op. Accounts

0.00 0.00

%  
Change

0.00% **Need to review**  
0.00% Unadjusted from FYE 23  
0.00% Offset is under Program Expenses  
-48.39% Per Lea email did 2/1/23  
-38.46% Per Lea email did 2/1/23 0.00% Unadjusted from FYE 23  
-1.96% Per Lea email did 2/1/23  
-16.67% Based on FYE 23 Expectation  
0.00%

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Other Grants/Rebates/Refunds	000	0.00	
R.E. REGISTRATION	0 00	0.00	-11.32%

**Total Income** **273,000.00** **242,100.00**

**Note:** Above income numbers exclude the potential Special Pledge Matching Gift due to s tentativeness.

	<u>FY2022-23</u>	<u>FY2023-24</u>	
<b>EXPENSES</b>			
<b>MUSIC PROGRAM</b>			

Wages - Musicians	16,180.27	17,476.07	8.01%	16.5 hours/week x 42 weeks
<b>Professional Expenses</b>	809.00	800.00	-1.11%	
Guest Musicians	400.00	400.00	000%	
Organ & Piano Maintenance	600.00	600.00	000%	
Music Supplies	0.00	0.00		
Other Music Expenses	400.00	400.00	0.00%	
Tsf from Gordon Fund	(400.00)	(400.00)	0.00%	
<b>Total Music Program</b>	<b>17,989.27</b>	<b>19,276.07</b>		

**SUNDAY SERVICES**

Honoraria	0.00	0.00	
Sunday Services Supplies	0.00	0.00	
Other Sunday Svc Exp	0.00	0.00	
Tsf from Stevens Fund	0.00	0.00	
<b>Total Sunday Services</b>	<b>0.00</b>	<b>0.00</b>	

**RELIGIOUS EDUCATION**

Wages - Director of RE	14,520.00	15,683.22	8.01%	15 hours/week x 42 weeks
Wages - Youth Group	000	000		
Transfer from unrestricted re:	000	000		
Wages - Preschool Educator	3,667.00	3,965.22	8.13%	3 hours/week x 42 weeks + 49 hours
Wages - Preschool Helper	0.00	0.00		Position not filled - 126 Hours per year
Youth Group Helper- Paidto UUNF	3,980.00	<b>2,220.00</b>	-44.22%	\$185/month reimbursement to UUNF
Curriculum	100.00	100.00	0.00%	
StaffNolunteer Dev.	450.00	450.00	0.00%	
Tsf from Stevens Fund	(450.00)	(450.00)	0.00%	
Prof. Expenses - DRE	726.00	700.00	-3.58%	
Fanh in Action	400.00	400.00	0.00%	
Offset (Foster fund)	(400.00)	(400.00)	0.00%	
RE Supplies K-8	400.00	400.00	0.00%	
Food	000	000		
Youth Group Expense	250.00	250.00	0.00%	
Childcare for special events	300.00	300.00	0.00%	\$300 from the larger congregational childcare budget

Young Adult Supplies	0.00	0.00	
<b>Total Religious Education</b>	<b>23,943.00</b>	<b>23,618.44</b>	
<b>OFFICE EXPENSES</b>			
Wages - Congregational Admin.	32,136.00	34,706.88	8.00% 25 hours/week x 52 weeks
Bookkeeper	8,320.00	8,320.00	0.00% \$32/hour
Wages - Com membership	0.00	0.00	
transfer from reserve	0.00	0.00	
Telephone & Internet	2,400.00	3,500.00	45.83% Comcast \$287/month
Web Sns & Domain Name	364.00	364.00	0.00% Go Daddy \$14.17/mo; Utube Prem \$11.99/mo; Other \$50
Computer Software	1,600.00	1,800.00	12.50% Breeze \$67/month, Quickbooks \$700, Other \$300
Computer Supplies	500.00	500.00	0.00%
Computer Support	300.00	300.00	0.00%
Postage	800.00	800.00	0.00%
Prof Expense, Congregational Admin.	100.00	250.00	150.00% i.e breeze training
Office Supplies	1,500.00	1,500.00	0.00%
Post Office Box Rental	100.00	212.00	11200%
AudioNisual Supplies	100.00	100.00	0.00%
Copier Renta Svc Contract	2,710.00	2,700.00	-0.37% Lease Direct \$219.48/month
<b>Total Office Expenses</b>	<b>50,930.00</b>	<b>55,052.88</b>	

	<u>FY2022-23</u>	<u>FY2023-24</u>	
<b>MEETINGHOUSE &amp; GROUNDS</b>			
Utilities - Gas	2,100.00	2,100.00	0.00%
Utilities - Electricity	7,000.00	7,000.00	0.00%
Utilities - Water & Sewer	600.00	600.00	0.00%
Licenses & Fees	250.00	250.00	0.00%
Carpet Cleaning	500.00	800.00	60.00%
Trash Removal	1,680.00	1,500.00	-10.71% \$96 per month but expected to increase
Snow Removal	1,600.00	1,600.00	0.00%
Landscaping	0.00	0.00	
Monntoring Services	650.00	725.00	11.54% 360 Bershire Receptionists +365 Lee Audio & Security
Inspection/Main!. Contracts	5,400.00	5,400.00	0.00% Otis Elevator \$162.85/mo; Fire Equip \$370; Clean Kitch \$150
Maintenance & Repairs	5,000.00	5,000.00	0.00%
Contribution to Captial Reserve	2,000.00	2,000.00	0.00%
Contribution to Operating Reserve	700.00	700.00	0.00%
Other Meetinghouse Exp	0.00	0.00	
<b>Total Meetinghouse &amp; Grounds</b>	<b>27,480.00</b>	<b>27,675.00</b>	
<b>HOUSEKEEPING &amp; MAINTENANCE</b>			
Wages - Sexton	10,400.00	10,108.80	-2.80% 10 hours/week x 52 weeks
Housekeeping Supplies	1,500.00	700.00	-53.33% Per Lea (Carpet cleaning included under Meetinghouse)
Kitchen Supplies	400.00	400.00	0.00%
Other Housekeeping Exp	0.00	0.00	
<b>Total Housekeeping Expenses</b>	<b>12,300.00</b>	<b>11,208.80</b>	
<b>DONATIONS &amp; DUES</b>			
CBDDues	0.00	0.00	
<b>UUAOues</b>	<b>11,875.00</b>	<b>11,875.00</b>	0.00%
Chamber of Commerce	0.00	220.00	Non-Profit Rate
<b>Total Donations &amp; Dues</b>	<b>11,875.00</b>	<b>12,095.00</b>	

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DEDICATED OFFERING	000	0.00	
<b>FINANCIAL EXPENSES</b>			
<b>insurance - Liability</b>	7,400.00	7,400.00	0.00% Church Mutual \$1,833.25/quarter
Board of Trustees Exp			
Tsf to (from) Stevens Fund			
<b>Total Financial Expenses</b>	<b>7,400.00</b>	<b>7,400.00</b>	
	<b>FY2022-23</b>	<b>FY2023-24</b>	
<b>PROGRAM EXPENSES</b>	0.00	<i>b.00</i>	
Advertising			
Adult Programming	0.00	0.00	
Art Walks	0.00	0.00	
Tsf from Window Fund			
Stewardship Expense	500.00	500.00	0.00%
Pastoral Care Team	300.00	300.00	0.00%
Caring circle	100.00	100.00	0.00%
Tsf from Bert Fund	(400.00)	(400.00)	0.00%
Charitable Uses	0.00	0.00	
Tsf from Stevens Char.	0.00	0.00	
Child Care	500.00	500.00	<b>0.00%</b> Moved 300 to RE
Dedicated offering	10,500.00	10,500.00	0.00% See income for offset
Interfaith Memberships	50.00	50.00	0.00% ION Dues
Green Sanctuary	300.00	300.00	0.00%
Tsf from Green Fund	(200.00)	(200.00)	0.00%
Kitchen Expense/Comm. Breakfast	1,000.00	2,000.00	100.00% Per Sophie email dtd 1/30/23
Leadership Development	300.00	300.00	0.00%
Leadership Retreat	0.00	0.00	
Tsf from Stevens Fund	(300.00)	(300.00)	0.00%
Library & Archives	50.00	50.00	0.00%
Membership & Newcomers	400.00	400.00	0.00% From Lea email did 2/1/2023
<b>Sociocracy Circle</b>	0.00	700.00	
Seasonal Decorations	200.00	200.00	0.00%
Shared ministry	100.00	100.00	0.00%
Social Hr, Congr. Events	<b>1,000.00</b>	1,000.00	0.00%
Social Justice	100.00	100.00	0.00%
Tsf from Foster Fund	(100.00)	(100.00)	0.00%
Wayside Pulptt	80.00	8000	0.00%
OIC program	400.00	400.00	0.00%
Other Program Expenses	100.00	100.00	0.00%
<b>Total Program Expenses</b>	<b>14,980.00</b>	<b>16,680.00</b>	
<b>MINISTER COMPENSATION</b>			
Salary	70,693.02	76,348.46	8.00% UUA Minister 1 Size B Congregation Minimum level
Housing	0.00	000	
<b>Professional Expenses</b>	<b>7 300.00</b>	<b>7 300.00</b>	0.00% No change -- still below UUA Rec. or at least BK
<b>Total Minister Compensation</b>	<b>77,993.02</b>	<b>83,648.46</b>	
<b>PAYROLL EXPENSES</b>			
Employer FICA & Medicare	6,264.00	6,344.92	1.29%
Employee LTD	1,286.00	819.00	-36.31% 68.25/month x 12 months
Le Insurance	850.00	528.00	-37.88% \$44/month x 12 months
<b>Employee Health Insurance</b>	<b>7,037.00</b>	<b>6,967.68</b>	-0.99% \$580.64/month x 12 months
Dental Insurance	954.00	720.00	-24.53%
Employee Pensions	10,118.00	11,105.53	9.76% Rachel and Lea - 10% of base salary; 1,000 hours minimum to participate
Employee Parking Permt	35.00	35.00	000%
Substtute <b>wages/sick</b> & vacation fund	0.00	0.00	

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sabbatical reserve	000	0.00	
Workers' Compensation	2,251.00	2,500.00	11.06% Guide One Insurance \$626.25/quarter
<b>Total Payroll Expense</b>	<b>28,795.00</b>	<b>29,020.14</b>	
<b>Total Expenses</b>	<b>273,6115.211</b>	<b>2115,574.711</b>	<b>4.38%</b>
<b>NET OPERATING PROFIT (LOSS)</b>	<b>(6115.211)</b>	<b>(43,574.711)</b>	

**Note:** Shaded areas represent items to be reviewed









