

UNITARIAN UNIVERSALIST SOCIETY OF AMHERST - Budget Summary

Fiscal Year 2024-2025

Revision Date: 4/24/2024

	Approved Budget FY2023-2024	* Proposed Budget FY2024-2025
INCOME		
PLEDGE INCOME	202,000.00	207,000.00
Special pledge (e.g.matching)	0.00	0
TOTAL PLEDGE INCOME	202,000.00	207,000.00
OTHER CONTRIBUTIONS		
Plate Contributions	10,000.00	10,000.00
Gifts	3,000.00	5,000.00
Total Contributions	13,000.00	15,000.00
RENTAL INCOME		
Rental Income	21,000.00	25,000.00
Rental Expenses	(1,000.00)	(1,000.00)
Total Rental Income	20,000.00	24,000.00
FUNDRAISING		
Fund Raiser--general	10,000.00	7,300.00
Fund Raiser Expense	(300.00)	(300.00)
Total Fundraising	9,700.00	7,000.00
Income from SREC's	3,000.00	350.00
Interest Income	1,100.00	2,000.00
Income from Gen'l Endowment	8,400.00	8,400.00
Transfer from Reserves	36,431.43	
TOTAL INCOME	293,631.43	263,750.00
EXPENSES		
MUSIC PROGRAM (non-staff)		
Guest Musicians	1,000.00	1,000.00
Organ & Piano Maintenance	1,000.00	1,000.00
Music Supplies	865.00	465.00
Other Music Expenses	1,000.00	1,000.00
Tsf from Sulzner Fund	(600.00)	(600.00)
Tsf from Gordon Fund	(400.00)	(400.00)
Total Music Program	2,865.00	2,465.00
SUNDAY SERVICES		
Honoraria	0.00	3,500.00
Other Expenses		250.00
Total Sunday Services	0.00	3,750.00
RELIGIOUS EDUCATION		
Curriculum	100.00	100.00
Staff/Volunteer Dev.	450.00	450.00
Tsf from Stevens Fund	(450.00)	(450.00)
Faith in Action	400.00	400.00
Offset (Foster fund)	(400.00)	(400.00)
RE Supplies K-8	400.00	500.00
Food	0.00	300.00
Youth Group Expense	250.00	250.00
Childcare for special events	800.00	500.00
Young Adult Supplies	0.00	0.00
Total Religious Education	1,550.00	1,650.00
PROGRAM EXPENSES		
Advertising	480.00	900.00
Stewardship Expense	250.00	250.00
Pastoral Care Team	300.00	300.00
Caring Circle	100.00	100.00
Tsf from Bert Fund	(400.00)	(400.00)

Green Sanctuary	300.00	300.00
<i>Tsf from Green Fund</i>	(200.00)	(200.00)
Community Breakfast	500.00	500.00
Leadership Development	300.00	300.00
Leadership Retreat	0.00	0.00
<i>Tsf from Stevens Fund</i>	(300.00)	(300.00)
Library & Archives	0.00	0.00
Membership & Newcomers (MWM)	400.00	400.00
Sociocracy Circle	350.00	350.00
Seasonal Decorations	200.00	200.00
Shared ministry	100.00	100.00
Social Hr, Congr. Events	1,000.00	2,000.00
Social Justice (RJAG)	500.00	500.00
<i>Tsf from Foster Fund</i>	(100.00)	(100.00)
Other Program Expenses	100.00	100.00
Total Program Expenses	3,880.00	5,300.00

OFFICE EXPENSES

Telephone & Internet	4,356.00	4,000.00
Web Site & Domain Name	364.00	364.00
Computer Software	1,800.00	3,000.00
Computer Supplies	500.00	500.00
Computer Support	300.00	300.00
Postage	800.00	800.00
Office Supplies	1,000.00	1,000.00
Post Office Box Rental	212.00	212.00
Audio/Visual Supplies	100.00	100.00
Copier Rental/Svc Contract	2,700.00	2,700.00
Total Office Expenses	12,132.00	12,976.00

MEETINGHOUSE & GROUNDS

Utilities - Gas	2,300.00	2,300.00
Utilities - Electricity	7,000.00	8,000.00
Utilities - Water & Sewer	600.00	600.00
Licenses & Fees	250.00	250.00
Carpet Cleaning	800.00	800.00
Trash Removal	1,500.00	1,500.00
Snow Removal	1,900.00	1,900.00
Landscaping	0.00	0.00
Monitoring Services	725.00	725.00
Inspection/Maint. Contracts	5,400.00	5,500.00
Maintenance & Repairs	5,000.00	5,000.00
Housekeeping & Kitchen Supplies	1,000.00	1,000.00
Contribution to Capital Reserve	2,000.00	2,000.00
Contribution to Operating Reserve	700.00	0.00
Other Meetinghouse Exp	0.00	1,000.00
Total Meetinghouse & Grounds	29,175.00	30,575.00

DONATIONS & DUES

UUA Dues	11,875.00	11,875.00
Other Dues	270.00	275.00
Total Donations & Dues	12,145.00	12,150.00

FINANCIAL EXPENSES

Insurance - Liability	8,031.00	9,816.00
Interest on Loan (Florence Bank)	9,074.00	7,233.36
Principal on Loan (Florence Bank)	5,187.00	
Board of Trustees Exp		
Tsf to (from) Stevens Fund		
Total Financial Expenses	22,292.00	17,049.36

STAFF COMPENSATION

Wages - Congregational Admin.	34,706.88	37,744.00
Prof Expense - Congregational Admin.	250.00	250.00
Retirement - Congregational Admin.	3,470.69	3,774.40
Bookkeeper	8,320.00	8,320.00
Wages - Music Dir	17,476.07	19,106.01
Professional Expenses - Music Dir	850.00	850.00
Wages - Director of RE	15,683.22	15,683.22
Prof. Expenses - DRE	700.00	700.00
Wages - Preschool Educator	3,965.22	4,222.75
Wages - Preschool Helper	0.00	2,016.00

Youth Group Helper - Paid to UUNF	2,220.00	0.00
Wages - Sexton	10,108.80	9,585.00
Additional Sabbatical Wages to RE Dir	1,493.64	0.00
Sabbatical Wages to Visting Minister	1,050.00	0.00
	100,294.52	102,251.38
MINISTER COMPENSATION		
Salary	76,348.46	76,348.00
Housing	0.00	0.00
Professional Expenses	7,300.00	7,300.00
Retirement	7,634.85	7,634.80
Employee Health Insurance	6,967.68	5,574.00
Dental Insurance	720.00	720.00
Total Minister Compensation	98,970.99	97,576.80
PAYROLL EXPENSES		
Employer FICA & Medicare	6,344.92	6,835.84
Employee LTD	819.00	819.00
Life Insurance	528.00	576.00
Employee Parking Permit	35.00	46.00
Substitute wages/sick & vacation fund	0.00	0.00
sabbatical reserve	0.00	0.00
Workers' Compensation	2,600.00	2,500.00
Total Payroll Expense	10,326.92	10,776.84
TOTAL EXPENSES	293,631.43	296,520.38
NET OPERATING PROFIT (LOSS)	0.00	(32,770.38)

Estimate as of 4/23/24 .

This assumes \$2K/month - with half going to DO
Based on past precedent of receiving non-pledged gifts during the year.

Based on analysis of rental income expecting at least \$21K. Aspirationally

Full SREC eligibility expired on 9/30/23 . Partial payment continues
Estimated using avg of \$50,000 in CD's for 12 months x 4%
Estimated at \$2,100 per quarter based on recent activity

5 guest musicians at \$200 each

\$65 Music, \$400 Other
Choir Sunday
to fund Choir Sunday
to fund Choir Sunday

10 Services at \$350/service (UU Ministers Assoc std rate for our geoindex -
Sunday service related expenses (i.e. masks)

Expect to advertise more events in FY 25 (now includes wayside pulpit)
Canvass-related expenses

For training purposes, ie Servsafe and other required trainings

Comcast \$311.09/month Per Lea as of 3-5-24
Go Daddy \$14.17/mo; Utube Prem \$11.99/mo; Other \$50
Breeze \$72/month, QB \$1,600, Zm \$120, Norton \$128, Office \$106 Other

Lease Direct \$219.48/month

\$124.80 per month

360 Bershire Receptionists +365 Lee Audio & Security
Otis Elevator \$175.88/mo; Elev insp \$530; Fire Equip \$1,504; Clean Kitch

Ideally 3-5% of operating budget

Facility maintenance systems inspections (for reserve study)

Anticipated Request for Support for FY2025 is \$14,819
Amherst Chamber of Commerce & ION

Church Mutual \$2,454/quarter
P&I payments are \$602.78/ month.
Included above in interest expense until budget is finalized

Based on UUA Fair Compensation Recommendation
i.e breeze training
10% of base salary; 1,000 hours minimum to participate
\$32/hour

Based on UUA Fair Compensation Recommendation

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Based on UUA Fair Compensation Recommendation
126 Hours per year x 16 hour

Expectations are this position will not be filled
Based on UUA Fair Compensation Recommendation

Based on UUA Fair Compensation Recommendation

No change -- still below UUA Rec. or at least 8K
10% of base salary; 1,000 hours minimum to participate
\$580.64/month prem x 80% employer share x 12 months
\$60 month x 12 months

68.25/month x 12 months
\$48/month x 12 months
Sexton

Guide One Insurance - Policy Period Nov to Oct